**Minutes of Neighbourhood Plan Working Group Meeting Friday 27th August 2021**

**Present:** Ian Flower, Fran Flower, Penny Greenland, Jenny Morris.

1. **Non-designated heritage assets**

We agreed that the policy should use the word ‘should’ rather than ‘must’, ie “ Development affecting the non-designated heritage assets in the area, listed in Appendix X, should conserve those assets in a manner appropriate to their significance”.

Ian had made some amendments to the assessment of the list that Bill had sent earlier (see attached). We will all look at this assessment and let Ian and Bill have any suggested additions or deletions, with the aim of completing the assessment of an agreed list within the next fortnight.

**2. Maps**

Jenny suggested the following list of maps:

Neighbourhood Plan area

Settlement boundary

AONB and other landscape features, eg see Bentley Map 11

Local green spaces

Heritage assets (listed buildings)

Non-designated heritage assets

Community facilities

Traffic safety ‘hotspots’

Key views

Valued trees

Greenway

Policies map

A common practice seems to be to have most maps within the body of the Plan, with only the Policies map as an appendix.

**3. Traffic safety hotspots**

Ian will ask Chris Leach for any evidence about speeding. We will have a map of our agreed list with possibly a photo illustrating the situation outside the school.

**3. Affordable housing policy**

We agreed that the policy should refer to a threshold of five rather than three in the AONB, ie it should read: “A minimum of 35% of any new development of ten houses or more must be affordable housing, as defined by the NPPF, except within the AONB where a threshold of five houses or more will apply. Such housing must be designed to be indistinguishable from market housing and distributed throughout a site”. Jenny will add something to the text about the interest in the Hastoe housing and the finding of the HNS about the low level of savings within the village.

**4. Trees**

We agreed to keep the Community Action relating to valued trees and to add a map showing these. Ian will talk to Stutton Grows about doing a survey and also check out with Ken Wilson about whether a previous survey was done. We might also identify hedgerows and Ian will check whether this has previously been done. Ian will establish, by the next meeting, what exists, what could still be done and by when.

**5. Next steps**

Jenny is sending Rachel the redrafted Plan so that she has it first thing on Tuesday morning and will send it to Penny on Sunday so she can add the chart and correct the formatting on the Contents pages.

We will aim to send the Parish Council an updated draft (after Rachel has amended the landscape section) before their next meeting on 13th September, for their information, and will inform them we intend to go out to Pre-submission Consultation at the end of September.

Penny will send us some layout examples.

**6. Date of next meeting**

Friday 10th September, 4pm, by zoom.