

Stutton Neighbourhood Plan: Working Group Minutes of Meeting held Monday 17th June 2019

Present: Mark Nowers, Keith Hosking, Jenny Morris, Carol Tilbury, Ian Flower, Fran Flower, Penny Greenland, Nick Pavitt.

1. **Apologies:** Susan Hemmings, Emma Woollard, Caroline Waller.
2. **Minutes of last meeting.** Agreed.

3. **Breakfast meeting for village businesses.**

About 20+ flyers had been distributed. Ian, Penny and Fran will do food for about 12. Mark will put a poster on Shaun's Shorts.

4. **Call for Sites**

Action 4.1 Mark will re-send the link from Paul Bryant at Babergh.

Bill has done an assessment of the Manor Lane site against Babergh's Strategic Housing and Economic Land Availability Assessment (SHELAA) criteria

[<https://www.babergh.gov.uk/assets/Strategic-Planning/Current-Evidence-Base/Draft-BMSDC-Joint-SHELAA-Report-August-2017.pdf>]

Emma has written to the owners of the land behind the War Memorial but has yet to receive a reply.

Mark has spoken to Henry Strutt, who said he is open to proposals for 'small infill developments'.

Action 4.2 We agreed to invite Bill Hewlett to the next meeting to have a more focussed discussion about site allocation. It was noted that we need figures for how many houses are proposed for the developments that are already in the pipeline.

5. **Proposed Greenway**

Most of the proposed Greenway is on land belonging to Henry Strutt.

Action 5.1. Mark will send us a map showing where the Greenway would go, and then send it to Henry to ask what he owns with a view to opening a discussion with him.

6. **Housing Needs Survey**

Jenny has done a questionnaire to be distributed to parents from outside the village whose children are at the school. As far as we know this has been sent out.

Action 6.1 Jenny will follow this up.

7. **Landscape Assessment**

Nick had circulated a list of relevant documents. He said the Dedham Vale document was particularly useful as it identified some common issues for AONBs.

Action 7.1 Nick will identify the special qualities of our AONB, as a starting point for what needs to go in our Neighbourhood Plan.

8. **Site Allocation**

We agreed that we need to do an assessment of the sites identified by Babergh in the Local Plan. The starting point is the SHELAA criteria but we need to consider whether we want to assess sites against any additional criteria.

Action 8.1 Mark will ask Bill to do an appraisal of the sites identified by Babergh.

9. Funding

Locality had responded to our inquiry about technical support concerning traffic issues by saying that it didn't qualify for the kind of help available.

We discussed having large visual displays at the September 7th event.

Action 9.1 Jenny will add the cost of 5 large visual displays to the grant application, costed at a total of £100.

10. Village Character Assessment

A number of areas still need to be assessed.

Action 10.1 Ian will report further progress at the next meeting.

11. September 7th event

This will take place between 4.30 and 6.30 in the Village Hall. It will be a drop-in event for people to see what we're coming up with for the Neighbourhood Plan. We will need to have proposals for: numbers and types of houses; themes. By that stage we will need to be pretty clear as to what the first draft will be proposing.

Action 11.1 Penny will go through the consultation responses and sort into headings. We will revisit the draft structure that Jenny circulated some time ago (attached to these Minutes). At our next meeting in July we will identify headings and allocate responsibilities.

12. Any Other Business

Nick will seek further information about funding for installing an electric car charging point.

13. Date of next meeting

Monday 15th July, 7pm.