

Stutton Neighbourhood Plan: Working Group Minutes of Meeting held Tuesday 21st January 2020

Present: Mark Nowers, Jenny Morris, Ian Flower, Bill Hewlett, Caroline Waller, Carol Tilbury.

1. Apologies: Susan Hemmings, Fran Flower, Nick Pavitt, Penny Greenland.

2. Minutes of last meeting: Agreed.

3. Matters arising:

a. **Village Character Assessments:** Mark has done Queech Lane; Ian has completed part of Bentley Lane; Mike and Pam Foster have been asked to do Church Road. Ian will check how Mike and Pam are doing. Ian will collate all the assessments.

b. **Site allocation:** We decided not to put any sites forward, in view of the public consultation and also of the fact that developments already in the pipeline meet the 64 houses required in Babergh's plans. Our commitment to support affordable(social) housing on Rural Exception sites remains and is in the draft plan.

4. Draft Plan Summary

We agreed to add a one page explanation at the beginning of the Summary. Jenny will do a draft and circulate.

We also agreed to add the following maps: Greenway route; AONB map; map showing village boundaries.

Mark will ask Hastoe Housing Association what definition they use of 'local connection'.

We made a number of amendments to the Draft Plan Summary. Jenny will make these amendments.

Mark will put the Plan in a format which doesn't use a table. We will make the Plan available in both this format and in the table/chart format.

5. Dissemination and consultation on the Draft Plan Summary

The consultation will run from 2nd February to 15th March.

The Summary will be photocopied and copies placed in:

- the shop
- the Hall
- the Hairdressers
- the pub.

It will also be posted on the website. We will use Facebook (Shaun's Shorts) and Twitter (@stuttonsuffolk) to draw attention to it.

The Newsletter will summarise what's in the Draft Plan Summary, and give information about how people can respond. We will distribute the Newsletter on either 1/2 February or 7/8 February.

How people can give their responses/ask questions:

1. We will hold an open meeting on Saturday 7th March, 10.30-12.30 in the Village Hall
2. Some of us will volunteer to be available in the shop at specified times
3. Responses can be emailed to us, using the Big Conversation email address
4. People can post responses on Facebook and Twitter
5. People can deliver a letter to us via the shop, or leave a comment in the Suggestion Box.

6. Date of next meeting

We decided not to hold our February meeting so the next Working Group meeting - after the open meeting on 7th March - will be on Monday 16th March at the Shop.