

Stutton Neighbourhood Plan: Working Group Minutes of Meeting held Monday 16th September 2019

Present: Mark Nowers, Jenny Morris, Caroline Waller, Carol Tilbury, Ian Flower, Penny Greenland, Nick Pavitt, Bill Hewlett.

- 1. Apologies:** Susan Hemmings, Emma Woollard, Keith Hoskings
- 2. Minutes of last meeting.** Agreed.
- 3. Matters arising:**

3.1 Nick will complete the Village Character Assessment by the next meeting.

3.2 Greenway: Mark is meeting Henry Strutt on Friday. Mark drew our attention to Babergh's Green Access Strategy which we will be able to link to our proposal for a Greenway. Responses to the Strategy are requested by 20th September. Mark will do a response on behalf of the Parish Council and our Working Group.

4. Correspondence.

- We noted an initial heads-up regarding a new site which *may* come forward in future.
- We agreed not to respond to the email from Mark McGovern, a planning consultant who has offered his services.

5. Technical Support.

Bill will pursue getting technical support for site assessments and allocations, either from qualified local professionals, or from Locality. He will sort this out by our October meeting.

6. Review of September 7th event.

We all agreed that it had gone well and Penny was thanked for all her work which made it happen. Susan and Fran will type up the responses and circulate to us all by **14th October**.

Nick will type up the 'rant wall' and the map flags.

7. Drafting the Plan [see attached structure]

Responsibilities were allocated as follows:

Nick and Ian will do the section on 'Our Village'

Jenny will draft the Housing section, and seek help from Bill.

Mark will do the section on The Natural Environment

Carol and Caroline and Susan will do 'Getting Around'

Penny will do 'Community, Leisure and Wellbeing' & 'Working and Shopping'.

We will each do what we can by **the end of October** and circulate.

8. Date of next meeting

Monday 21st October, 7-8.30 pm in the Community Shop.